

**Church of St. John the Evangelist
Flossmoor, Illinois**

**Minutes of the Vestry Meeting
October 16, 2019**

Evening Prayer and Attendance

Vestry met in the church for evening prayer at 6:49 pm. At 7:06, Fr. Jeremy Froyen called the vestry meeting to order. Members present were Fr. Jeremy Froyen (rector), junior warden Donna Blackburn, Bryan Burke, Chris Pfeifer, Kyle Dailor, Jean Scott, Mary VanSwol, Tonya Eisenberg, Mike Madden, Laura Brady, Rob McManamy, Bill Moser, treasurer Debbi Huggett, senior warden Pat Smith Huntoon, and clerk Tracie Moxley.

Minutes

With one correction, Laura Brady moved to accept the minutes from the vestry meeting on September 18, 2019. Mary VanSwol seconded and the motion passed.

Treasurer's Report

Debbi Huggett referenced the submitted report. Bill Moser moved to accept the Treasurer's Report and Bryan Burke seconded the motion. The motion passed.

Senior Warden

Pat Smith Huntoon reported that the SCRIP fund raiser would begin in November. The Fundraising Committee had not met recently.

Junior Warden

Donna Blackburn reported on a number of buildings and grounds issues. There is a broken window in the ladies' room that will be fixed tomorrow. The faucet in that restroom is leaking and will be fixed soon. Water issues in the undercroft persist, this time under the flooring. Leon's (the folks who installed the floor) said the floor will be fine, it won't grow mold, it just needs to dry out. US Waterproofing came out and spent a good deal of time trying to figure out where water was coming from. US Waterproofing is suspicious of the door at the front stairs, but short of watching the area during a rain storm, it's strictly a guess for now. The north window in the rectory basement was removed and sealed over but moisture remains in the area. It was determined that the mortar in the stonework above the basement window has worn out and needs to be tuckpointed. Tuckpointing behind the mosaic wall is completed.

Long Range Planning Committee Report (submitted)

Of note in the report is a summary of the cottage meetings. The committee will begin pulling all the information together to share with the congregation. In addition, the committee is working on the second draft of the by-laws revision.

Finance Committee Report

Mary VanSwol reported that the committee is meeting next week.

Communications Committee

Tonya Eisenberg reported that HF has finished our commercials. HF will send them to us and we can post on our website or elsewhere. Our quarterly print newsletter was sent to the printer last week. Fr. Jeremy noted that we'll need to see a proof first before it begins its printing run.

Rector's Report

Fr. Jeremy reported that the pet blessing was two Sundays ago and we had at least one neighbor stop by.

A Liturgy Committee has been formed: Anne Edwards, Gale Michael, Rowan Moxley, Lynn Ruschhaupt, Jean Scott, Laurie Zielinski. In general, the committee's mission is to provide advice and recommendations to seasonal liturgy. They also interviewed the music director candidate.

Stewardship will be kicking off soon. The Finance Committee will be reviewing stewardship materials with the goal of mailing them out by the end of October. The kick-off will happen on November 3 and during the first three Sundays in November, parishioners will be scheduled to talk about stewardship.

A Halloween party for youth in the deanery is scheduled for October 26.

The second workshop in the Living After Loss series took place this month. The workshop has been well received.

On November 16, the, Flossmoor Fire Dept will be here to present AED training from 9 am to 12 pm. Fr. Jeremy would like as many ushers to attend as possible. Anyone interested should let Sarra know.

Fr. Jeremy thanked Laura Brady for taking on the PADS coordinator role.

The Diocesan Convention is Nov 24-25 in Lombard; our resolution in support of the passage of sensible gun legislation was submitted as a diocesan resolution.

Fr. Jeremy attended the clergy conference last week and spoke highly of the collegiality amongst the group. It was Bishop Lee's last conference and he talked about self care in a way that was poignant for all present.

The following action items were presented:

1. Part-time sexton

This year, a cleaning service has come in every other week, but on the off weeks the cleaning fell largely to Donna and Debbi. Going forward, Fr. Jeremy presented the option of hiring a very part time sexton – 5 hours per week at \$15/hr. – to do cleaning and light maintenance work each week (and keep the housekeepers on their schedule). The cost would be an increase of \$1300 over what we spent on a part time sexton in the past. Laura Brady motioned that we move forward with exploring the posting. Tonya Eisenberg seconded and the motion passed.

2. Youth ministry – St. John’s has virtually no youth program. Fr. Jeremy stated his intent to form a task force to come up with a strategic plan to grow a youth ministry. If anyone is interested in serving on such a task force, let Fr. Jeremy know. Youth perspective will be necessary on the task force as well.

Old Business

Director of Music candidate – Paolo Castro

After receiving good feedback from choir members and the congregation after the visit with the director of music candidate Paolo Castro, Fr. Jeremy offered him the position. Paolo is very interested in the 10 hour position but was not able to accept at the salary offered. Fr. Jeremy reported that the salary range for someone with comparable experience is \$13,000 to \$30,000. \$22,000 is the median and Fr. Jeremy suggested we discuss offering Paolo that salary; \$4400 more than the original offer. After some discussion about the budget implications of both the part-time sexton and the music director, Bill Moser moved to offer Paolo Castro \$22,000 as a salary. Mike Madden seconded and the motion passed.

Laura Brady then made a motion to table the sexton discussion for now. Tonya Eisenberg seconded and the motion passed.

May Lawler Memorial gift

Fr. Jeremy reached out to Rick Lawler and asked if May’s family wanted to purchase new furniture for the Guild Room, which May wanted to do years ago. Fr. Jeremy is waiting to hear back.

Other Business

LobsterFest

Rob McManamy reported that the Brotherhood sold 119 lobsters and raised about \$700. On the day of the event, volunteers are needed from 11:30 – 4:30 pm. Cooking will start at 2:30 pm.

The conversation then returned to the issue of the part-time sexton. Pat Smith Huntoon suggested we could have families clean the church on the weeks between the housekeeper’s visits as a way of forgoing the sexton and saving money. There would need to be a clear list of cleaning/janitorial tasks for those families to complete. There was general agreement about the plan and Fr. Jeremy said he would put an announcement in the e-vangelist.

Adjournment

Bryan Burke moved to adjourn the meeting at 8:34 pm and Kyle Dailor seconded. The motion passed. The next vestry meeting is scheduled for November 20, 2019.

Respectfully submitted,
Tracie Moxley
Clerk of the Vestry