

**Church of St. John the Evangelist
Flossmoor, Illinois**

**Minutes of the Vestry Meeting
December 18, 2019**

Evening Prayer and Attendance

Vestry met in the church for evening prayer at 6:46 pm. At 7:08, Fr. Jeremy Froyen called the vestry meeting to order. Members present were Fr. Jeremy Froyen (rector), junior warden Donna Blackburn, Bryan Burke, Mary VanSwol, Tonya Eisenberg, Laura Brady, Rob McManamy, Bill Moser, treasurer Debbi Huggett, senior warden Pat Smith Huntoon, Chris Pfeifer and clerk Tracie Moxley. Not present: Jean Scott and Kyle Dailor.

Acceptance of Minutes

Mary VanSwol moved to accept the minutes from the November vestry meeting. Donna Blackburn seconded and the motion passed.

Treasurer's Report

Debbi Huggett referenced the Treasurer's report. Expenditures have been a little higher than expected. Bill Moser made a motion to accept the Treasurer's report and Mary VanSwol seconded. The motion passed.

Rector's Report

Fr. Jeremy reviewed the calendar for the next couple of weeks:

- A Blue Christmas service is taking place this Saturday, December 21 at 7 pm.
- Christmas Eve services are scheduled for 5:00 pm and 10:30 pm.
- The Christmas Day service is at 9 am.
- The Sunday after Christmas will be one service starting at 9 am.
- The church office will be closed from Christmas Day through New Year's Day and will reopen on January 2, 2020.

The Rector's Discretionary Fund had disbursements totaling \$264.

The Youth Christmas party is this Friday at 6 pm. Youth are to bring a \$5 wrapped gift for a white elephant exchange and there will be food and games.

All the families received from ReVive Center for Housing and Healing were adopted even though there was a short turnaround time for buying gifts. In total, St. John's supported 46 adults and 23 children.

Convention was last month. The resolution on common sense gun legislation overwhelmingly passed. At the hearing, Kyle Dailor made an impassioned and well-articulated argument in favor of the resolution.

The Diocesan Profile is up on the Bishop search website and we are receiving names.

Fr. Jeremy reported that work is still ongoing to draft the 2020 budget. Pledges are lower than this time last year and consequently the first draft contains a \$50,000 deficit. Clearly there is still work to do. One reason pledges could be down is people are anticipating a capital campaign in 2020. But the timing for the capital campaign is such that the “ask” for a pledge won’t come until the very end of 2020. A form is being drafted for parishioners to increase their pledge if some were holding back in anticipation of a capital campaign.

The summary of cottage meetings will be distributed at the annual meeting. Then two open forums on the Sundays following the annual meeting will give parishioners time to ask questions and discuss the cottage meetings and next steps. The final report will be completed in April/May and then, once the parish has identified capital improvements that have generated the most interest, a feasibility study will be conducted.

Fr. Jeremy is planning to do more education around the three types of giving: pledging, planned giving (remembering the church in estate planning), and capital campaigns (extraordinary giving).

Senior Warden’s Report

Pat Smith Huntoon reported that the LRPC and the Finance Committee are looking at the budget. The SCRIP campaign is underway and it looks like St. John’s will raise about \$100/month right now. Pat will set up a computer some Sunday after the 10 am service to help anyone interested in signing up.

The Finance Committee will be registering St. John’s for the Amazon Smile program, which operates much like SCRIP in that a percentage of your Amazon purchase can be directed to St. John’s.

Junior Warden’s Report

Donna Blackburn stated that the Buildings & Grounds committee has nothing to report this month.

Long Range Planning Committee Report (submitted)

Finance Committee Report

No report this month.

Communications Committee

Tonya Eisenberg reported that all 4th quarter projects are complete and the committee will be meeting in the new year.

Old Business

SCRIP update – see above

Vote on By-Law Revision

Fr. Jeremy distributed the latest version of the by-laws and went over the changes since last time. Bill Moser moved to accept the by-laws as amended. Chris Pfeifer seconded and the

motion passed. The revised by-laws go into effect immediately and will be posted on the parish website.

Update on Vestry Nominations

So far, the nomination committee has received two nominations for convention delegates.

New Business

Budget Update – see above

Set date for meeting to approve budget

The meeting to approve the budget has been set for January 19th after the 10 am service. If people are out of town for the MLK holiday, Fr. Jeremy will suggest alternate dates.

Other Business

Laura Brady is still looking for PADS volunteers for Christmas Eve.

Adjournment

Donna Blackburn moved to adjourn the meeting at 7:58 pm and Rob McManamy seconded. The motion passed. The next regular vestry meeting is scheduled for February 19, 2020.

Respectfully submitted,
Tracie Moxley
Clerk of the Vestry