

**Church of St. John the Evangelist
Flossmoor, Illinois**

**Minutes of the Vestry Meeting
February 19, 2020**

Evening Prayer and Attendance

Vestry met in the church for evening prayer at 6:46 pm. At 7:10, Fr. Jeremy Froyen called the vestry meeting to order. Members present were Fr. Jeremy Froyen (rector), junior warden Eric Turnquest, Bill Moser, Tonya Eisenberg, Kathy Basil, Noboru Nakamura, treasurer Laura Brady, Rob McManamy, senior warden Donna Blackburn, Chris Pfeifer, Mike Madden and clerk Tracie Moxley.

Acceptance of Minutes

Mike Madden moved to accept the minutes from the December vestry meeting and Bill Moser seconded. The motion passed.

Donna Blackburn moved to accept the minutes from the January special vestry meeting and Eric Turnquest seconded. The motion passed.

Appointment of Clerk of the Vestry

Fr. Jeremy nominated Tracie Moxley to be appointed as Clerk of the Vestry. Vestry concurred and the motion passed.

Appointment of Co-Treasurers

Fr. Jeremy nominated Debbi Huggett and Laura Brady as Co-Treasurers for the next year. The motion passed.

Treasurer's Report

Laura Brady mentioned that the SCRIP income is noted as income on the Treasurer's report as parishioners pay for their cards, but then there will also be a line item for the expense of the cards. The difference between the two will equal the actual income.

A motion was made by Eric Turnquest to approve the Treasurer's report from the December vestry meeting. Mike Madden seconded and the motion passed.

Likewise, Bill Moser moved to accept the Treasurer's report from the January special vestry meeting. It was seconded by Rob McManamy and the motion passed.

Rector's Report

Next Wednesday is Ash Wednesday. Services will be held at 6:30 am, 12 noon and 7 pm. After the 6:39 am service, Fr. Jeremy will head to Flossmoor train station for Ashes-To-Go. Fr. Jeremy would welcome anybody to join him at the train station.

The Music Director position has been re-posted and there has been one applicant so far. The choir has been appointed to be the search committee.

Fr. Jeremy noted that new vestry members and the vestry clerk will need to undergo the *Safeguarding God's Children* training. He will distribute information on the training soon.

St. John's needs to develop a policy for *Safeguarding God's Children* training as well as background checks. Background checks are currently required for all employees, but should be expanded to include anybody working with youth or children. Background checks can be done through the diocese easily; the diocese background check looks for criminal history and against the sex offender registry.

Fr. Jeremy noted that Brave accepted a full time job at GSU with benefits, so the line item for Rector's health insurance will show a savings of \$13,000 for the year as they are both going to be on Brave's insurance. The full amount will continue to be budgeted, however, in case anything changes.

The Rector's Discretionary fund had \$230 in disbursements in January and about the same in deposits. The current balance is \$725.

Two youth have applied to attend the Episcopal Youth Event in D.C. in July, Kyle Dailor and Zoe Huntoon. The event will provide an excellent opportunity for worship, socializing and leadership training.

The diocesan anti-racism training, "Understanding Systemic Racism" will take place March 26-28 at the Lutheran School of Theology.

The diocese put a stipulation in Fr. Jeremy's contract that St. John's participate in the College for Congregational Development. Toward that end, Fr. Jeremy will be putting together a team.

Senior Warden's Report

Donna Blackburn had no report.

Junior Warden's Report

Eric Turnquest had no report.

Long Range Planning Committee Report (submitted)

Finance Committee Report

No report, they are meeting next week.

Communications Committee

Tonya Eisenberg reported that the committee had the 2020 kickoff meeting. Nichole Dailor has volunteered to take family pictures and will post them on the bulletin board in the undercroft. Nichole is also planning to work alongside Sarra in updating the directory. Tonya will be purchasing a new Easter sign to communicate the service times during Holy Week. If anyone has a recommendation for a sign vendor, please let her know. The committee will also be working with Buildings & Grounds to update the signage in the church, both external & internal.

Old Business

Music Director search update - see above.

New Business

At the next vestry meeting, a draft of the Ministry Continuity Policy will be presented. The Ministry Continuity Policy outlines the procedures for dealing with an emergency with the rector. The Senior warden has a confidential memo with contact information for people s/he would need to contact.

St. John's will be welcoming Bishop Katharine Jefferts Schori on June 7th this year. Fr. Jeremy asked Bishop Lee if Bishop Katharine could confirm people on his behalf that Sunday; once Bishop Lee responds Fr. Jeremy will let us know.

Other Business

The Shrove Pancake supper is next Tuesday and we still need a couple servers. See Bill Moser or Tracie Moxley if you are interested.

Fr. Jeremy distributed Chapter One of *Invite Welcome Connect* – a workbook with stories and tools to transform your church. Please read the chapter by the next vestry meeting to discuss if it is something we want to do as a wider congregation.

Adjournment

Donna Blackburn moved to adjourn the meeting at 7:50 pm and Bill Moser seconded. The motion passed. The next regular vestry meeting is scheduled for March 18, 2020.

Respectfully submitted,
Tracie Moxley
Clerk of the Vestry