

**Church of St. John the Evangelist  
Flossmoor, Illinois**

**Minutes of the Vestry Meeting  
September 18, 2019**

**Evening Prayer and Attendance**

Vestry met in the church for evening prayer at 6:45 pm. At 7:06, Fr. Jeremy Froyen called the vestry meeting to order. Members present were Fr. Jeremy Froyen (rector), junior warden Donna Blackburn, Mary VanSwol, Bryan Burke, Kyle Dailor, Tonya Eisenberg, Deacon Mike Bond, Jean Scott, Laura Brady, Rob McManamy, Bill Moser, treasurer Debbi Huggett, senior warden Pat Smith Huntoon, and clerk Tracie Moxley. Members Chris Pfeifer and Mike Madden were absent.

**Minutes**

Debbi Huggett noted a misspelled name in the August minutes, so a motion was made to accept the minutes as amended. Bryan Burke made the motion and Laura Brady seconded. The motion passed.

**Treasurer's Report**

Treasurer Debbi Huggett reported that we are running a bit behind on revenue according to what was budgeted, but that is not unusual after the summer. Expenses are on target. Bill Moser moved to accept the Treasurer's report and a second was made Rob McManamy. The motion passed.

**New Business**

PADS

Sally Hunley, the PADS coordinator from Church of the Holy Family was in attendance to discuss the needs they have for volunteers. Holy Family is a PADS site every Tuesday night for women & children. They have 32 mattresses and can take up to 43 women and children up to age 18. The most difficult shift to staff is the 2:45 am to 7 am shift; often retired couples are the happiest working that shift. There will also be a need for volunteers during the 3 months that have 5 Tuesdays in them. She is going to send her volunteer needs to Rob.

Aaron LaBreck, the paid PADS coordinator for FCC was also in attendance and provided details on FCC's program and volunteer needs. FCC is a PADS site every Sunday night into Monday morning for men only. They have 36 beds and Aaron is always on site to supervise. They need a breakfast crew during the third week, from 5 am to 7 am. FCC also has an opening on the first Sunday of the month during the second shift.

After the PADS coordinators left, vestry discussed the options for St. John's affiliation with PADS this year. After several minutes of discussion, Pat Smith Huntoon made a motion that we table the discussion until we have found a PADS volunteer coordinator. Bill Moser seconded and the motion passed.

## **Rector's Report**

Fr. Jeremy provided an update on Music Director search. There were three new applicants, one withdrew his name, another is tentatively coming Oct 12/13 to play during the Sunday service and meet with choir. We have supply organist coverage through the rest of 2019. The supply organist will work with choir starting September 29 after the 10 am service. Mary VanSwol suggested that we put the job posting on the St. John's website.

The Worship & Liturgy Committee is being formed soon and will be part of the hiring process with the Music Director.

Fr. Jeremy officiated a 9/11 memorial mass. People from the fire and police department were invited, and the bells were tolled to commemorate the moments of tragedy that day: when planes hit the towers, when the pentagon was hit, the Pennsylvania crash, and when the towers fell.

The pet blessing will occur at the outdoor altar on October 6<sup>th</sup>. Signs have been posted in the yard. Fr. Jeremy asked that we help spread the word. It was suggested that we invite Faith Lutheran in Homewood because we have joined together in the past.

The church office has been closed on Fridays this summer and for the near future, the schedule will continue. Monday through Thursday the office will be open from 9 am to 2 pm. Sarra will be on vacation September 30 – October 4 and is looking for volunteers to answer the phones. Fr. Jeremy is on vacation next week – 9/23 – 9/29.

The housecleaners who have been cleaning the church have experienced some turnover, so Fr. Jeremy noted that the schedule might be erratic until she finds a replacement. He also noted that we need to solicit feedback from the congregation about how the arrangement is working as we begin budget discussions for 2020.

The Finance Committee met this past Sunday. Steven Russell, Mary VanSwol, Tom Senesac, Debbi Huggett and the wardens comprise the committee. Steven Russell is the chair. The committee has been charged with the task of drafting a proposed budget, monitoring income, coordinating the stewardship campaign and providing advice to vestry regarding the management of finances.

Breathing Under Water recovery & healing group has decided to continue. They are meeting on Wednesday nights and studying a new book.

Sunday school has begun and we have three classes for children: K – 2<sup>nd</sup> grade, 3<sup>rd</sup> thru 5<sup>th</sup> grade, and middle school. Nursery worker Larissa will be back this Sunday and the nursery will be open 9 am to 11ish. We need a second adult for the nursery and will put out another call to the congregation for volunteers. The question of whether the diocese requires background checks and training for anyone working with kids came up, and Fr. Jeremy said he would double check.

The Hidden Gem Half Marathon was last Saturday. Fr. Jeremy received thank yous from the village and race coordinators for hosting the aid station. Rob McManamy mentioned seeing

young people and adults on the church grounds during the afternoon of Flossmoor Fest and raised the issue of our playground equipment safety. Donna Blackburn will put it on her list to look into maintaining the playground equipment.

Fr. Jeremy reported that Kyle is on the planning committee for the Province V Youth Event in February.

The youth event being held in DC this summer is open to all high school students. Fr. Jeremy will be attending as the clergy representative. Youth are responsible for the cost of event itself, about \$350.

The installation and celebration of the new rector at Transfiguration in Palos will be held on September 25 at 7 pm.

### **Long-Range Planning Committee Report (submitted)**

The Long Range Planning Committee report details the wrapping up of the cottage meetings. One last meeting was added to get anyone who hadn't yet participated. The next step will be to put together a single document to compile comments and share with the church. The committee has begun work to revise the by-laws.

### **Finance Committee Report (submitted)**

Finance Committee will draft a proposed budget and make it available to the congregation.

### **Senior Warden's Report**

Pat Smith Huntoon reported that neither the Hospitality or Fundraising Committees had a report. "Art in the Undercroft" is happening in a week and a half. And Pat noted that it was exciting to see 5 new tables this year at Jubilation Sunday.

### **Junior Warden's Report**

Donna Blackburn noted that the undercroft is almost finished. US Waterproofing fixed the crack in the undercroft and in the rectory. On Monday Marion will start tuckpointing the south wall. Donna suggested a "Work request" form, which could be available on the website, could be a way for anyone in the congregation to let the Buildings & Grounds Committee know when the facility needed repair

### **Communications Committee**

No report.

### **Old Business**

#### Director of Music search update

Already discussed.

#### May Lawler Gift

In the past, May wanted to donate new furniture to the Guild Room. Fr. Jeremy will talk to her family about it.

### Rector's Discretionary Fund Policy

The new policy would begin January 1, 2020. The policy does not specify the week to be designated for the discretionary fund; the week is set by the vestry. Bill Moser made a motion to accept the new policy and Bryan Burke seconded. The motion passed. The wardens will make a recommendation as to the specific week.

### Vestry Resolution in Support of the Passage of Sensible Gun Legislation

Mary Van Swol made a motion to accept the resolution and distribute it to representatives at state and national levels. Jean Scott seconded the motion and the motion unanimously passed. Vestry then discussed proposing the resolution to the Diocesan convention – it would require adjusting the language from St. John's to the Diocese of Chicago – and then submitting it to the Resolutions Committee. Bill Moser motioned that we change the language and submit it to the Resolutions Committee, and Pat Smith Huntoon seconded the motion. It was unanimously approved.

### **New Business**

#### Good Book Club

Fr. Jeremy received a call from Episcopal Relief & Development asking us to participate in the Good Book Club. It requires reflection on a passage from John (John 2: 1-12), the wedding feast at Cana. We would need to make a 1-minute video on our reflection of the passage.

#### PADS

Already discussed.

### **Other Business**

Lobsterfest is scheduled for October 19<sup>th</sup>, and is a joint venture with Church of the Holy Family. Lobster pick up will be at St. John's.

SWIFT is hosting an event, *Love thy Neighbor? Immigration and Views of "the other"* at St. Michael's in Orland. SWIFT event – 2:30 pm at St. Michael's in Orland, *Love thy neighbor? Immigration and views of "the other"*

### **Adjournment**

At 8:35 pm, a motion was made by Bryan Burke to adjourn the meeting. Bill Moser seconded and the meeting adjourned. The next vestry meeting is scheduled for Wednesday, October 16, 2019.

Respectfully submitted,  
Tracie Moxley  
Clerk of the Vestry